

When you are planning your move, print this page out and tick off each item as you complete them:

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|---|--------------------------|--|--------------------------|
| 1. Confirm dates with Quicksilver Removals | <input type="checkbox"/> | 17. Clear the loft | <input type="checkbox"/> |
| 2. Sign and return contract together with payment | <input type="checkbox"/> | 18. Organise parking at new home | <input type="checkbox"/> |
| 3. Confirm insurance arrangements at declared value | <input type="checkbox"/> | 19. Plan where things go in new home | <input type="checkbox"/> |
| 4. Arrange a contact number | <input type="checkbox"/> | 20. Cancel the milk/newspapers | <input type="checkbox"/> |
| 5. Dispose of anything you don't want | <input type="checkbox"/> | 21. Clean out the freezer | <input type="checkbox"/> |
| 6. Start running down freezer contents | <input type="checkbox"/> | 22. Arrange minders for children/pets | <input type="checkbox"/> |
| 7. Contact carpet fitters if needed | <input type="checkbox"/> | 23. Find and label keys | <input type="checkbox"/> |
| 8. Book mains services for disconnections | <input type="checkbox"/> | 24. Address cards to friends and relatives | <input type="checkbox"/> |
| 9. Cancel all rental agreements | <input type="checkbox"/> | 25. Separate trinkets, jewellery and small items | <input type="checkbox"/> |
| 10. Notify doctor, dentist, optician, vet | <input type="checkbox"/> | 26. Sort out linen and clothes | <input type="checkbox"/> |
| 11. Tell your bank and savings/share accounts | <input type="checkbox"/> | 27. Put garage/garden tools together | <input type="checkbox"/> |
| 12. Inform telephone company and internet provider | <input type="checkbox"/> | 28. Take down curtains/blinds | <input type="checkbox"/> |
| 13. Ask Royal Mail to re-route your post | <input type="checkbox"/> | 29. Collect children's toys | <input type="checkbox"/> |
| 14. Tell TV licence, car registration, passport offices | <input type="checkbox"/> | 30. Put together basic catering for family at new home | <input type="checkbox"/> |
| 15. Notify HP and credit firms | <input type="checkbox"/> | 31. Disconnect and bundle cords on television and stereo components. Label each cord with masking tape and description of where to connect it. | <input type="checkbox"/> |
| 16. Make local map to new house for friends and moving company | <input type="checkbox"/> | | |
| 32. Plan and measure where your furniture will be placed in your new home. It's helpful to draw a layout of your new home and sketch in the major furniture pieces. | <input type="checkbox"/> | | |
| 33. To save time on moving day, move your boxes from the basement, upstairs or attic to the main floor prior to the move date. Consider carrying items from the back to the front garden or garage ahead of time. | <input type="checkbox"/> | | |
| 34. Keep your phone connected through moving day to stay in touch with friends, family and the moving company. | <input type="checkbox"/> | | |

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